



## **PHOTOGRAPHIC REPRODUCTIONS AND RIGHTS Terms of Agreement**

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**Thank you for your support!**



## PHOTOGRAPHIC REPRODUCTIONS AND RIGHTS Fee Schedule

### Reference/Photocopy Fees

Upon researcher's request, photocopies will be made when format and condition for the items permit. In excess of five pages, a photocopy fee of 20 cents per image will be assessed.

### Processing Fees: Non-Commercial Uses

<b>Digital File</b>	
300 dpi TIFF or JPEG CD-ROM included in cost	\$25 per image
<b>Digital Print</b>	
8 x 10 black and white or color on photo-quality paper	\$25 per image

*One-time use in a Powerpoint presentation will have no use fee. A copy of the presentation must be supplied to the John Bartram Association.*

### Reproduction Rights and Processing Fees: Commercial Uses

<b>Books</b>	
Cover	\$100 each
Inside photograph	\$50 each
Additional inside photographs	\$25 each
<b>Magazines/Newspapers</b>	
Cover	\$150 each
Inside photograph	\$75 each
Additional inside photographs	\$25 each
<b>Film/Video/Cable</b>	
Local	\$50 first image, \$25 additional images
National	\$150 first image, \$50 additional images
<b>Website, E-book, Electronic Publishing</b>	
One-year use	\$50 first image, \$25 for additional images

### Shipping and Handling

- A \$5 fee for shipping and handling is charged for every order.
- Shipping is generally by USPS. For overseas delivery, please contact us.
- For larger sizes or exhibition prints, please contact Bartram's Garden. Orders requiring RUSH service (less than 7 days) are subject to express delivery fees and a \$10 handling fee.



## PHOTOGRAPHIC REPRODUCTION ORDER FORM

### Materials Requested:

Description	Quantity	Cost
Shipping and Handling		
Total		

### Intended Use:

Personal use, research, or display prints. These materials will not be copied, scanned or reproduced.

Reproduction or commercial use.

Author/Publisher: \_\_\_\_\_

Title: \_\_\_\_\_

Projected completion date: \_\_\_\_\_

Format: \_\_\_\_\_ Number of copies/audience: \_\_\_\_\_

*A copy of this publication must be sent to the John Bartram Association. Credit must read:  
 ©John Bartram Association, Bartram's Garden, Philadelphia.*

### Payment Information:

Enclosed is my check, made payable to the *John Bartram Association*.

Please charge my credit card (circle one)      Visa      Mastercard

Account Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Name on card: \_\_\_\_\_

Billing Address (if different from above): \_\_\_\_\_

### Statement of Responsibility:

*I certify that the information on this form is correct, that I have read the terms of agreement, and I am authorized to enter into this agreement on behalf of the above-named organization.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date